



BOARD MEETING AGENDA

OCTOBER 21, 2024

7:30 PM - Middle School Auditorium

1. Opening Meeting: Call to Order/Pledge - President John Wardle

2. Student/Staff Recognition and Board Reports - Caleb Tilden

- BSEA - Ms. Hetrick and Mrs. Farrands

3. Reading of Correspondence

4. Recognition of Visitors - please sign-in on the clipboard for tonight's meeting

5. Public Comment Period

6. Approval of Minutes

Motion to approve the [Committee of the Whole Meeting Minutes](#) and the [Board Meeting Minutes](#) for October 7, 2024 as presented?

7. Financial Reports

7.a. Payment of Bills

<u>Fund Name</u>	<u>Amount</u>	<u>Fund Accounting Payment Register</u>	<u>Fund Accounting Payment Summary</u>
General Fund - Procurement Card	\$18,047.17	Procurement Card - Detail	See Procurement Card Detail
General Fund - Checks/ACH/Wires	\$4,923,200.32	General Fund - Detail	General Fund - Summary
Special Revenue	\$1,446.96	Special Revenue - Detail	Special Revenue - Summary
Capital Projects Reserve Fund	\$1,009,558.30	Capital Projects Reserve Fund - Detail	Capital Projects Reserve Fund - Summary
ESCO Fund	\$0.00	No Payments - Account Closed	No Payments - Account Closed
Cafeteria Fund	\$119,706.92	Cafeteria Fund - Detail	Cafeteria Fund - Summary
Student Activities	\$29,325.08	Student Activities - Detail	Student Activities - Summary

Total amount of all funds **\$6,101,284.75**

Motion to approve the Payment of Bills as presented

7.b. Treasurer's Fund Report

- [General Fund Report](#)
- [Special Revenue Report](#)
- [Capital Project Report](#)
- [ESCO Fund Report](#)
- [Cafeteria Fund Report](#)
- [Student Activities Fund Report](#)
- [Student Activities Account Summary](#)
- [Investment Report](#)
- [Earned Interest and Bank Fees YTD for General Fund, Special Revenue, Capital Projects, ESCO and Cafeteria](#)
- [Earned Interest YTD Student Activities](#)

Treasurer's Fund Reports are noted.

7.c. YTD General Fund Report and YTD Taxes

The administration prepared the [YTD General Fund Report](#) and the [YTD Taxes](#) for the Board. The General Fund report looks at our revenue and expenses for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

The Year-To-Date General Fund and Tax Reports are noted.

8. Old Business - Do we have any old business?

9. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine all New Business Personnel Action Items listed under #9 into one motion.

9.a. Recommended Approval of Resignation

Scott Penner, Director of Athletics and Student Activities, received the following staff resignation:

- Hunter Coyle provided a letter of resignation from the extra-duty position of High School Assistant Track and Field Coach.

The administration recommends the Board of School Directors approve the resignation as presented.

9.b. Recommended Approval of Extra-Duty Staff

Scott Penner, Director of Athletics and Student Activities, recommends the following 2024-25 extra duty staff:

- Frank Landis to serve as Head Middle School Coach for the Boys Wrestling Program.
- William Warrick to serve as Assistant Middle School Coach for the Wrestling Program.

Clarissa Nace, Middle School Principal, recommends the following 2024-25 extra-duty staff:

- Ellie Piper to serve as 8th Grade Team Leader replacing Ryan Kelley who transferred to the high school.

Dr. Sanders, Assistant Superintendent, recommends the following 2024-25 extra duty staff:

- Adam Oldham to serve as Interim High School Student Assistance Coordinator during Jocelyn Kraus' leave of absence.
- Adam Oldham to serve as Interim Counseling Department Head during Jocelyn Kraus' leave of absence.

The administration recommends the Board of School Directors approve the extra duty staff as presented.

9.c. Recommended Approval of Extra-Curricular Professional Personnel

Extra-Curricular positions and recommended personnel for 2024-2025 have been reviewed by Stacy Lehman, Human Resources Coordinator and the 2024-2025 salaries established for these positions are based on the current contract between the Big Spring School District.

The administration recommends the Board of School Directors approve the 2024-2025 extra-curricular personnel as presented.

10. New Business - Actions Items

10.a. Recommended Approval of School Property Utilization

- Nichole Garman on behalf of Midget Football is requesting use of the high school commons and auditorium for an End of Year Banquet on November 10, 2024 from 2:00 until 7:00 pm. Because the utilization is on a Sunday, Board action is necessary.
- Post Grad 2025 is requesting use of the High School commons and parking areas on December 8, 2024 for a Holiday Craft Show. Because the utilization is on a Sunday, Board action is necessary.
- Mike Clelan on behalf of Junior Olympic Wrestling is requesting use of the High School commons and gym on January 26, 2025 for a Dual Meet. Because the utilization is on a Sunday, Board action is necessary.

10.a. Recommended Approval of School Property Utilization (continued)

- Adam Nobile on behalf of the Musical is requesting use of the High School commons and auditorium March 13 - 16, 2025 for a spring musical. Because the utilization involves a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization request as presented.

10.b. Approval to Create a New Student Activity Account

Scott Penner, Director of Athletics and Student Activities, is requesting permission to create a new student activity account under his supervision for the Big Spring Student Athlete Leadership Council and has drafted [bylaws](#) to become a recognized high school club.

The administration recommends the Board of School Directors approve the bylaws and new student activity account as presented.

10.c. Recommended Approval of Student Travel

Scott Penner, Director of Athletics and Student Activities, is recommending approval of the following student travel:

- FBLA State Leadership Workshop (SLW) Kalahari Resorts Mt. Pocono, PA November 3-4, 2024 *overnight
- FBLA Region 26 Leadership Conference (RLC) Shippensburg University, Shippensburg, PA January 8, 2025
- FBLA State Leadership Conference (SLC) Hershey Lodge and Conference Center, Hershey, PA April 7-9, 2025 *overnight
- FBLA National Leadership Conference (NLC) Anaheim, CA June 29 - July 2, 2025 *overnight

The administration recommends the Board of School Directors approve the student travel and participation as presented.

10.d. Recommended Approval of Fundraisers

Clarissa Nace, Middle School Principal, recommends approval of the following fundraisers:

- [Casa De Jorge](#) Salsa Fundraiser to benefit the Middle School Chorus.

10.d. Recommended Approval of Fundraisers (continued)

Scott Penner, Director of Athletics and Student Activities, recommends approval of the following fundraiser:

- Gift Wrapping November 25 through December 20, 2024 to benefit the High School ILS student shopping class trip.

The administration recommends the Board of School Directors approve the fundraisers as presented.

10.e. Case B

The grandparents of Case B of the 2024-2025 school year waived the right to a formal student discipline hearing before the Board of School Directors. The student will be excluded for 25 days pending completion of the Student Assistance Program which may reduce the 25 day exclusion by 15 days to a 10 day exclusion. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

The administration recommends the Board of School Directors exclude the student in Case B of the 2024-2025 school year as presented.

10.f. Request to Apply for Grants

Nicole Donato, Director of Curriculum and Instruction, received a request from the following teacher to apply for grants:

- Jenna McIntire, Middle School Ag Teacher, is requesting permission to apply for the [2025 Environmental Education Grant](#) and the [FFA Foundation Learning by Doing Grant](#)

The administration recommends the Board of School Directors approve Mrs. McIntire's request to apply for and participate in the grants as presented.

10.g. Recommended Approval of Partnership

Dr. Nicholas Guarente, Superintendent of Schools, has reviewed proposals for the following services:

- [Wonder Media Story Maker](#) use of the [Wonder Media Tools](#) for educational purposes.
- [Pillar XP, LLC](#) subscription-based service to track, manage, and improve educational outcomes.

The administration recommends the Board of School Directors approve a partnership with the companies as presented.

11. New Business - Information Item

11.a. Leave Request

Jessica Kindon, Middle School Teacher, is requesting a child-rearing leave of absence beginning Wednesday, April 2, 2025 through approximately Thursday, May 29, 2025 with a return date of Friday, May 30, 2025. According to Section 6.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, the request meets all provisions for child-rearing leave according to the current contract.

11.b. Contracted Staff

Dr. Nicholas Guarente, Superintendent, provides the following ESS Contracted Staff update:

- Janet Trimmer to serve in the position of Interim Director of Student Services.

Dr. Nadine Sanders, Assistant Superintendent, provides the following ESS Contracted Staff update:

- Samantha Laird to serve in the position of Principal's Discretion Paraprofessional at Oak Flat Elementary School.
- Hunter Perrin to serve in the position of High School Counselor LTS during Jocelyn Kraus' leave of absence.

12. Board Reports

12.a. Athletic Council - Ken Fisher, Mike Hippensteel, Frank Myers, and John Wardle

Meeting Dates: December 4, February 5, April 2, and June 4

12.b. Building and Property Committee - David Fisher, Mike Hippensteel, Robert Over, and John Wardle

Meeting Dates: November 18, 2024

12.c. Capital Area Intermediate Unit - Seth Cornman

Meeting Dates: October 24, November 21, December 19, January 23, February 27, March 27, April 24, May 22, and June 26

12.d. Cumberland Perry Area CTC - John Wardle

Meeting Dates: October 28, November 25, and December 9.

12.e. DIG Committee - Julie Boothe, Chair Seth Cornman and Lisa Shade

Meeting Dates: December 16, 2024 - 6:00 pm, February 18, 2025 - 6:30 pm, March 3, 2025 - 6:30 pm, April 7, 2025 - 6:30 pm, May 5, 2025 - 6:30 pm, and June 2, 2025 - 6:00 pm

12.f. Finance Committee - Julie Boothe, Frank Myers, Robert Over, and Lisa Shade

Meetings are held at 6:30 pm: October 21, December 16, March 17, April 22, May 19, and June 2

12.g. Future Ready Comp Plan Board Reps - Ken Fisher and Lisa Shade

12.h. Policy Review and Development Committee - Seth Cornman, Julie Boothe, David Fisher, and John Wardle

Meetings: October 21, 2024 - 6:00 pm, November 18, 2024 - 6:00 pm, January 20, 2025 - 6:30 pm, March 17, 2025 - 6:00 pm, April 22, 2025 - 6:00 pm, May 19, 2025 - 6:00 pm, and June 23, 2025 - 6:30 pm

12.i. South Central Trust - Seth Cornman

12.j. Tax Collection Committee - David Fisher

Meeting Date: October 15, 2024

12.k. Wellness Committee - Seth Cornman

12.l. Future Board Agenda Items

12.m. Superintendent's Report - Dr. Nicholas Guarente

13. Meeting Closing

13.a. Business from the Floor/Board Member Comment

13.b. Adjournment

Meeting adjourned at _____ pm, **October 21, 2024**

Next scheduled meeting is **November 18, 2024 at 7:30 pm**